

RESUME

Reshama kumari patnaik

W/o – Rakesh mohanty

At – Bijipur, Big Street Po –

Berhampur,

PS- Town thana ,Ganjam,

Odisha, Pin-760001

Mobile No.: - 9437874491,8847899279

Email ID:-reshmamohanty0067@gmail.com

OBJECTIVES

To work with an organization believing in professionalism, where the knowledge and skill acquired by me so far can be effectively utilized in pursuance of my dream to be a successful professional with the best in the industry.

EDUCATIONAL DETAILS.

- Bachelor of Arts from Berhampur University, Orissa in 2018.
- +2 Arts (CHSE) from SBR GOVT, Junior WOMEN's College, Orissa in 2013.
- Matriculation (HSC) from, Govt Girls High School, Orissa in 2010

TECHNICAL SKILLS

- Basic knowledge of computer MS-Office (Word, Excel and Power point).
- Net Browsing.
- Web Disiging

WORKING EXPERIENCE

- Working as a Hero Show room from Berhampur as a spare parts in 4 month.
- Working as a Befit Allstar Consulting Private Limited from Berhampur as a Executive Accounts in continue..

PERSONAL SKILLS

- Dedications towards work assigned and will try to give my best to it.
- Punctuality, self confidence, quick learning adaptability.
- I am ready to give my cent percent of dedication and devotion to my work.
- I can also adjust myself in any kind of adverse situation.

PERSONAL DETAILS

Name : Reshama kumara patnaik
Father's Name : Sarat kumar patnaik
Date of Birth : 19/02/1995
Gender : Female
Marital Status : married
Nationality : Indian
Religion : Hindu

DECLARATION

I do hereby declare that the above information furnished by me is true and correct to the best of my knowledge.

Place: Berhampur

Date:

Signature